



Turrumurra North

PUBLIC SCHOOL - 1914

EXPERIENCE TODAY INSPIRE TOMORROW

School Information Book



School Vision

At Turrumurra North Public School we focus on quality teaching, in an innovative and inclusive environment, to develop responsible, engaged and successful learners. We are committed to the continuous improvement of every student, teacher and leader. All students are known, valued and cared for. Teachers, parents, carers and students work in partnership with high expectations and a positive mindset.

Contents

Page 3	School Information at a glance <ul style="list-style-type: none">• Contact us• School hours• Before and after school care• Gates
Page 4	School map
Page 5	Enrolment and attendance
Page 6	Communication with parents
Page 7	Communication with students
Page 8	Student health
Page 9	Student safety
Page 12	Student support
Page 13	Student wellbeing
Page 16	Teaching and learning
Page 22	Uniforms
Page 24	Parent and community involvement
Page 25	Transport matters
Page 26	Finance and school contributions

School Information at a glance

Contact Us (for general enquiries)

237 Bobbin Head Road
North Turramurra NSW 2074

Phone: 9144 4107

Email address: turramurnn-p.school@det.nsw.edu.au

Website: <http://turramurnn-p.schools.nsw.gov.au/>

School Hours

TIME	ACTIVITY
8:25am	Teacher on duty
8:55am	Classes commence
10:55am	Recess
11.30am	Return to class
12.50pm	Lunch - 10 minutes eating time
1:00pm	Lunch
1:35pm	Return to class
2:55pm	End of school day
8:25am – 3:15pm	SCHOOL OFFICE HOURS

Playgrounds are supervised from 8:25am. Students should not be at school prior to 8:25am unless requested for a special purpose eg. band or dance, or they are attending before school care. Students who arrive after the morning bell need to present to the school office. If parents/carers are delayed in the afternoon, students will wait in the school office.

Before and After School Care – NTOOSHC (North Turramurra Out of School Hours Care)

NTOOSHC provides before and after school care, within the school grounds, for students who require supervision outside school hours. NTOOSHC operates from the Blue Cottage. Entry is from Bobbin Head Road.

Phone: 0466 786 144

Email: ntooshc@gmail.com

Website: www.ntooshc.com.au

TIME	ACTIVITY
7:00am – 8:55am	Before school care
2:55 – 6:30pm	After School Care

School Map



Enrolment and Attendance

Enrolment Procedures

Children may begin school at the start of the school year, providing their 5th birthday occurs on or before 31 July in that year. The enrolment process for our school is now online on at <https://turramurrn-p.schools.nsw.gov.au/about-our-school/enrolment.html>

Parents/carers will then need to finalise the application and present required documentation (birth certificate, immunisation certificate, proof of residential address and visa details, if applicable) at the school office. Our school may accept enrolments from outside our local enrolment area and international students if places are available. We assess applications for non-local enrolment and international students on a case-by-case basis.

Attendance Procedures

All students are expected to attend school every day.

Education for your child is important and regular attendance at school is essential for your child to achieve their educational best and quality life outcomes. Our school works in partnership with parents/carers to encourage and support regular attendance of all children. When children attend school every day, learning becomes easier and your child has opportunities to build and maintain friendships with other children. Regular attendance at school is essential for students to achieve quality life outcomes. Schools, in partnership with parents, are responsible for promoting the regular attendance of students. Parents/carers of children of compulsory school age are responsible for ensuring their child attends school every day. Children must commence school by age 6.

The importance of arriving on time for school and classes:

- ensures that students do not miss out on important learning activities scheduled early in the day
- helps students learn the importance of punctuality and routine
- gives students time to greet their friends before class
- reduces classroom disruption

Lateness is recorded as a partial absence and must be explained by parents/carers.

On occasion, a child may need to be absent from school. Justified reasons for student absences may include:

- being sick or having an infectious disease
- having an unavoidable medical appointment
- being required to attend a recognised religious holiday
- exceptional or urgent family circumstances eg. attending a funeral.

Parents/carers must provide an explanation for absences to the school within 7 days from the first day of any period of absence. Where an explanation has not been received within the 7-day timeframe, the school will record the absence as unjustified on the student's attendance record. The Principal may request medical certificates or other documentation when frequent or long term absences are explained as being due to illness. The school may also seek parental permission to speak with medical specialists to obtain information to collaboratively develop a health care plan to support your child.

Absences from school may be provided via a SZapp message. A note to your child's teacher or an email are also acceptable. In the event of late arrival to school, a student with their parent/carer must present at the office. A late arrival slip is generated and recorded. The slip must be presented to the class teacher. If a child is required to leave school before 2:55pm, please ensure the teacher is aware. Students will meet their parent/carer at the school office. An early departure slip will be generated.

Families are encouraged to travel during school holidays. If travel during school term is necessary, discussion with the school principal is required. An Application for Extended Leave may need to be completed. Absences relating to travel will be marked as leave on the roll and therefore contribute to your child's total absences for the year.

Communication with Parents / Carers

The Turragraph (school newsletter)

The Turragraph is the (Friday) fortnightly form of communication from the school to parents and carers. It advises of future events (via school calendar), school achievements and other information and services available. The Turragraph is available via email and the Schoolzine app (SZapp). It is also available from the school website <http://turramurnn-p.schools.nsw.gov.au/>

The School Website

The school website is continually updated. It is a convenient way of sourcing school and Department of Education information <http://turramurnn-p.schools.nsw.gov.au/>

Email

Email communication is monitored regularly during school hours at: turramurnn-p.school@det.nsw.edu.au and forwarded to relevant school staff. Classroom teachers will share their email details with parents and carers at the start of the school year. Please inform the school if your email details change.

Schoolzine App (SZapp)

The app is heavily utilised by the school as a means of alerting and providing additional details and reminders of important information and events. It is available from the App store for Apple devices or Google Play store for android devices. It can also be downloaded and installed from <https://turramurnnps.schoolzineplus.com/szapp>

Administration Office

The school office is open from 8:25am to 3:15pm. Administrative staff are available to answer phone calls and assist with general enquiries, payments and information regarding school activities. Any request for advice on student educational matters will be directed to the classroom teacher in the first instance before the Assistant Principals and then the Principal.

Appointments (with School Staff, Teachers, Assistant Principals and Principal)

To make an appointment with a member of staff, please email your child's teacher or phone the school office on 9144 4107.

Stage Newsletters

Each term, parents/carers will receive a stage newsletter. The overview outlines the teaching and learning planned for the term, and provides key dates, excursion details and other reminders relevant to each class.

Class Parent/Carer Representatives (Class Rep or Class Parent)

At the start of the school year, classroom teachers will outline the role and call for a class rep volunteer. The nominated parent representative liaises with the classroom teacher. The Parent Rep may assist with the communication of activities, the organisation of class social events, supporting P&C fundraising events and welcoming new families throughout the year.

Communication with Students

Messages for Students

Parents/carers are requested to ensure their child is aware of their after school arrangements or variations to routines. Any communication and messages with students during the school day should be made by phoning the school office on 9144 4107.

Mobile phones

The school has established an Acceptable Use Policy for mobile digital devices to ensure they do not disrupt the school's learning environment, do not threaten the safety and/or privacy of others, and do not interfere with the operations of the school. We create and maintain a safe school environment by protecting the wellbeing of our students and promoting positive relationships between students. The school does not accept responsibility for mobile phones brought to school. If it is deemed necessary, the student must turn it off while on school grounds and ensure it remains in their school bag. Students are not permitted to access and use a mobile phone during the school day.

Late Arrival and Pick Up

Parents/carers must accompany their child, signing them in at the office if they arrive after the bell. Please phone the school office if you are running late for afternoon pick up. Students who are not collected by 3:10pm will be directed to wait in the safety of the office and parents/carers contacted.

Student Health

Managing Complex Health Needs

Promoting health, supporting student health care needs and reducing health risks are important to everyone at our school. It is expected parents/carers will advise the school of any medical conditions that may necessitate treatment while the child is at school, eg. anaphylaxis, diabetes, asthma, epilepsy, allergic reactions. An ASCIA action plan and individual health care plan must be supplied to the school and updated regularly. An individual health care plan is developed for each student with complex health needs. The plan supports students with severe asthma, type 1 diabetes, epilepsy, anaphylaxis and those at risk of an emergency or requiring the administration of specific health care procedures and is communicated sensitively to school staff.

Prescribed Medications

If your child is being prescribed medication that needs to be taken during the day, please make contact with a school administrative officer and complete a medication information form so that arrangements can be made for the medication to be administered. Single dosage medication must have the pharmacy label with the child's name and time for administration clearly identified. Administrative officers are only permitted to administer a single dosage in the course of the school day. For safety reasons medication cannot be left in a child's school bag. Teachers do not administer medication to students in the classroom. Students are directed to sick bay for supervision at the time their medication is administered. Students are permitted to carry asthma medication on them or keep it in their bag.

Allergies

If your child has been diagnosed with an allergy or allergies, it is important that you inform your child's teacher and the school as soon as you become aware of it, or if your child's allergy changes. If your child is diagnosed at risk of an anaphylactic reaction an individual health care plan is developed that includes strategies to minimise the risk of a severe allergic reaction.

Emergency Contact Details

Contact details provided upon enrolment are used in case of emergency, illness, accident etc. Any change of address, telephone number, email, place of employment or contact person should be notified immediately to ensure prompt communication.

Illness and Accidents

Parents/carers are required to keep children home if they are unwell. At times, students become sick at school and are placed in sick bay for observation. First aid is administered by teachers and/or school administrative officers. In the event of an illness or accident while your child is at school, every effort is made to contact parents/carers or their nominated contact person when students need to be taken home or require medical treatment. If parents/carers cannot be contacted, appropriate action will be taken which may include calling an ambulance if needed. All staff are regularly trained in the use of EpiPens, emergency care and CPR.

Infectious Diseases

There are many infectious diseases that may affect children and young people. Schools and parents/carers should contact their local health network, doctor or NSW Health for advice regarding infectious diseases. For certain infectious diseases children are excluded from school for a period of time. Sometimes people in close contact with the infected child are also excluded.

Immunisation

A requirement for enrolment at school is that children must be immunised in accordance with the NSW Health guidelines. Immunisation is available from your family doctor, health practice or council clinic. A copy of the immunisation history statement must be presented to the school. If a child has not been immunised, and there is an outbreak of certain infectious diseases at school, they may need to be away from school during the outbreak.

Head Lice

Head lice outbreaks sometimes occur at school. If your child has head lice please treat your child and inform us.

Student Safety

School Gates

The main entry and exit gates are on Bobbin Head Rd. The school gates are locked during the school day. Please follow the directions on the gates if you need to enter during school hours. School entry and exit points are also located at Normurra Ave and Orange Green.

Road Safety

Road safety education is taught to all students from Kindergarten to Year 6 as part of personal development, health and physical education (PDHPE). Parents/carers are encouraged to set a good example for their children. Students should only use the supervised crossing on Bobbin Head Rd at the front of the school. The crossing supervisor is on duty from 8:00am to 9:30am and 2:30pm to 4:00pm. All *No Stopping* signs must be observed.

Kiss and Drop (pick up and drop off zone)

The pick up and drop off zone is located on Bobbin Head Rd. It is located at the main entry and exit gate to ensure the swift but safe arrival and exit of students. Drivers must remain with their car at all times. Parking is not permitted in the *No Stopping* zone or bus zone. Cars are to continue moving forward when using the zone to maintain the traffic flow.

Car Parking

Car parking is available in the designated car park for staff only. Parents/carers are requested not to park inside the school grounds. As a matter of safety, parents/carers and students should not walk through the car park area.

School Security

Under the Enclosed Lands Act, unauthorised persons are not permitted in the school grounds. All parents/carers and community members are asked to report unauthorised activities to Hornsby Police Station or School Security on 1300 880 021. The school buildings are connected to a central electronic surveillance system. Unauthorised entry out of school hours will result in a response from security guards who operate from mobile security patrols. All school gates are locked out of school hours.

Child Protection

Child Protection safety checks are in place to protect students including Working With Children record checks of all permanent and casual staff. We teach our students to recognise when they may be unsafe and how to get help through the Child Protection teaching and learning materials in the PDHPE syllabus. Lessons have a positive focus on developing skills for positive relationships and personal safety.

Custody Arrangements and Parenting Orders

The Principal should be advised, in writing, of any legal or family custody arrangements. The information should be updated immediately if any changes occur.

School Visitors

All visitors must report to the school office and leave their details prior to engaging with teachers and students. Our school holds several special days throughout the year for families and friends to visit with students. Visitors are invited to school assemblies and special award days.

Bullying

We work hard to prevent bullying in our school, and we recognise that the best outcomes are achieved by school communities, parents/carers, students and teachers, working together to help prevent and to respond to bullying. Our Anti-Bullying Plan includes protection, prevention, early intervention and response strategies for student bullying. Any student who experiences bullying and any person who witnesses bullying should report it to a teacher or the school principal.

Racism

Anti-racism education is taught in our classrooms and we make every effort to ensure our school is free from discrimination. Our anti-racism contact officer can help any member of the school community who wishes to raise a complaint of racism.

Drug Education

Drug Education and understanding responsibility and relationships is taught as part of PDHPE from Kindergarten to Year 6. The Ku-ring-gai Life Education Mobile Unit visits the school to present a positive health-based educational program for students from Years K–6. It includes information on body systems, healthy food choices, drug education and exercise. The overall focus is on life skills, enabling children to make appropriate choices concerning their health. The educators are professionally qualified teachers.

Technology

The school has established an Acceptable Use Policy for mobile digital devices to ensure they do not disrupt the school's learning environment, do not threaten the safety and/or privacy of others, and do not interfere with the operations of the school. We create and maintain a safe school environment by protecting the wellbeing of our students and promoting positive relationships between students.

We aim to provide students with skills for the future learning opportunities which utilise a variety of technologies are part of the K-6 curriculum. Technology is a school focus and the P&C has provided support for resources in recent years. The school has a dedicated computer lab, providing PC platforms. Technology use is embedded in key learning activities to enhance and personalise learning opportunities. Interactive Whiteboards, Laptops and iPads are now an integral part of all classrooms, the library and the specialist learning spaces. Access to the internet is available from all sites in the school.

The school is committed to the integration of technology across all aspects of education, for all students from Kindergarten to Year 6. Students are able to take learning into their hands in new and exciting ways. Students have opportunities to collaborate, discover and create so that the classroom is only one of many learning environments.

Web filtering technology prevents students from accessing inappropriate material on the internet and email system. Students are provided with an internet and email account to enable learning in a protected and secure environment. Students must abide by the school's policy when using the DoE's internet and email services. A Bring Your Own Device (BYOD) policy is in place for senior students. Students and parents/carers sign a technology agreement at the start of the year outlining the expectations for technology use.

Sun Safety

Our school takes sun safety seriously. Students learn about how to protect themselves from the sun's damaging UV rays, and our school implements a range of sun protection strategies, including a *no hat, play in the shade* expectation. All students and staff are encouraged to wear a hat and sun protection whenever they are outside.

Dogs on School Grounds

Dogs are prohibited on school grounds. Please do not tether them to the school fences or leave them unattended at the entry and exit gates. Ku-ring-gai Council is called to impound stray dogs.

Evacuation and Lockdown

Our evacuation plan helps the school prepare for emergencies, including bushfires and severe storms. Evacuation drills are held regularly under the guidance of the principal and executive staff. In the event of a need to evacuate the buildings, students assemble in the top quad or on the school oval. Parents/carers and other community members working in our school during drills or emergency situations are also required to follow evacuation guidelines. In some other emergencies, students and staff may be required to implement lockdown procedures within school buildings and grounds. Evacuation and lockdown signage, maps and instructions are located in all school buildings and facilities.

Student Support

Learning Support and Engagement Team and Programs

This school-based team supports all teachers to monitor student learning, wellbeing and behaviour. The team consists of the School Counsellor, Principal, Learning Support Teacher, Student Learning Support Officers (teacher aides) executive and teacher representatives, who meet regularly to determine student needs. The team determines the most appropriate course of action to support individual students. Outside agencies may form part of the referral process, further assisting staff in supporting students with specific learning needs. Programs are developed to meet these learning requirements. Strategies involve small group teaching (eg. MINILit), individual instruction or team teaching with the classroom teacher. Consultation with parents/carers in conjunction with class teachers can lead to helpful home support.

School Counsellor

The School Counsellor is qualified in educational and guidance psychology. The position is shared with other local schools. Referrals are accepted from parents/carers, teachers and students.

The School Counsellor may:

- offer feedback and discuss strategies with parents/carers and teachers (emotional, social, behavioural, intellectual and academic)
- offer counselling to the student, where relevant
- refer the student for more specialised assistance
- make applications for assistance from itinerant support teacher and student learning support officers
- make access requests for selection in support classes

High Potential Gifted Education

Staff collaboratively develop, design and teach differentiated teaching and learning programs to ensure that students specific learning and wellbeing needs are met. From year to year, the school provides a variety of enrichment opportunities which include, but are not restricted to: debating and public speaking, band, STEM, Tournament of Minds, Maths Olympiad, Premier's Reading and Spelling Challenges, robotics / coding, English and Maths competitions, Art, Music, Sport and other enrichment programs accessed through the DoE. Additional opportunities and mentoring may be sought for students who demonstrate particular talents and interests.

English as an Additional Language (EAL/D)

An EAL/D teacher works specifically with students who have English as their second language and meet the criteria to qualify for support. Such a teacher may be appointed to work with identified students on a needs basis. The role of the EAL/D teacher is to build confidence and skills in the speaking, reading and writing of English.

Library

The Teacher Librarian has qualifications both as a classroom teacher and as a teacher librarian. In this role the librarian works with every class in the school for literature enrichment and the development of information skills. Students are encouraged to borrow from the library each week. The library has extensive resources to support the K-6 teaching and learning programs. The library timetable is flexible to allow for co-operative planning and teaching between the teacher-librarian, classroom teachers and support teachers who work together to integrate information skills into the classroom programs. Events such as Book Week and the Premier's Reading Challenge are an integral part of the library program at our school. Students in Kindergarten to Year 2 are expected to use a library bag to protect their books. These can be purchased from the uniform shop. The library is open for borrowing, returns and quiet activities at lunch times several days each week. A leadership opportunity exists for Student Library Monitors who actively support the running of the library.

Student Wellbeing

Behaviour Code

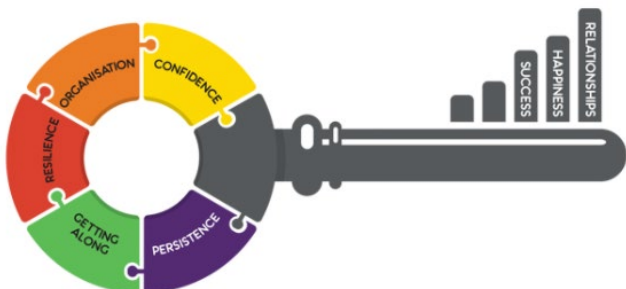
All students in NSW Public Schools are expected to abide by a set of core values. The Turramurra North School Code developed by students, staff and parents/carers, supports these core values. Everyone is expected to adhere to the code, which is displayed prominently in classrooms and other learning spaces throughout the school.

All members of our school community are expected to be respectful and supportive of one another. We are committed to providing safe, supportive and responsive learning environments for everyone. At our school all staff teach and model the behaviours we value in our students. We take strong action in response to behaviour that is detrimental to self or others or to the achievement of high-quality teaching and learning.

Our school staff, using their professional judgement and experience, are best placed to maintain discipline and provide caring, safe, supportive and responsive learning environments. Each class develops a set of rules which identify the expected standards which will allow all students to learn to their full potential.

Positive Behaviours for Learning

We implement teaching and learning approaches to support the development of skills needed by students to meet our high standards for respectful, safe and engaged behaviour.



All students are expected to uphold our school expectations as they strive for our Keys to Success.


A clear set of guidelines and consequences has been established to encourage responsibility for actions.

Positive Behaviour for Learning

Our Keys to Success – You Can Do It!

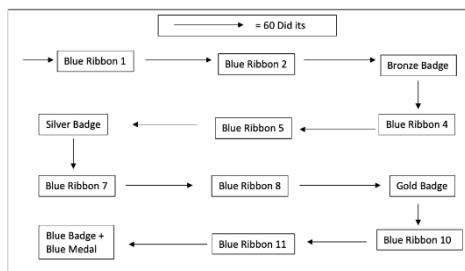


Confidence	Resilience	Getting Along	Organisation	Persistence
Confidence means not being afraid to make mistakes and believing you will be successful in the end.	Resilience means being able to stay calm and positive, and to bounce back from challenges.	Getting along means treating others fairly, working cooperatively and trying to solve conflicts when they arise.	Organisation means managing your belongings and being ready to learn. It also means using your class time wisely and keeping track of your own work.	Persistence means trying your best to finish your work, even when things feel difficult.

	<i>We are Safe</i>	<i>We are Respectful</i>	<i>We are Engaged Learners</i>
<i>All Settings and Learning Spaces</i> <i>Classrooms including library, art, music & sport areas</i>	<i>Right place, right time</i> <i>Hands and feet to myself</i> <i>Care for myself and others</i> <i>Ask permission before leaving</i> <i>Use equipment responsibly</i> <i>Care for resources</i> <i>Move around with care</i> <i>Solve problems calmly</i>	<i>Treat others kindly</i> <i>Speak and behave politely</i> <i>Cooperate with others</i> <i>Listen attentively</i> <i>Follow the instructions of all teachers</i> <i>Take care with property</i> <i>Accept the decisions of teachers</i> <i>Value the opinions of others</i> <i>Wear the correct uniform</i>	<i>Attend school daily</i> <i>Arrive at school and class on time</i> <i>Participate actively in learning</i> <i>Be prepared and organised</i> <i>Encourage others</i> <i>Accept responsibility for your actions and behaviour</i> <i>Accept challenges and feedback to do your best</i>
<i>Playground</i>	<i>Use the playground equipment correctly</i> <i>Play safely</i> <i>Wear a school hat or play in the shade</i> <i>Move sensibly when the bell goes</i>	<i>Follow the rules of the game</i> <i>Allow others to play their games happily</i> <i>Speak in a polite way</i> <i>Collect belongings at the end of recess and lunch</i> <i>Put all rubbish in the bin</i>	<i>Make new friends by including others</i> <i>Have a go and try new games</i> <i>Look after the playground and gardens by leaving natural materials alone</i>
<i>Eating Areas</i>	<i>Eat your own food</i> <i>Stay seated</i> <i>Follow directions</i> <i>Wait to be dismissed</i>	<i>Use manners</i> <i>Put rubbish in the bin</i> <i>Put belongings into the tub or right place</i> <i>Ensure your bag is closed</i>	<i>Make healthy food choices</i> <i>Bring your food, drink and hat</i> <i>See the teacher if there is a problem</i>
<i>Movement and Lining Up</i>	<i>Walk calmly and directly to the right place</i> <i>Keep to pathways</i> <i>Sit / stand leaving space for others</i>	<i>Wait patiently</i> <i>Use a sensible voice</i> <i>Leave space for others when walking and lining up</i>	<i>Consider others when moving during class time</i>
<i>Canteen</i>	<i>Line up</i> <i>Buy for yourself</i> <i>Return to the playground</i>	<i>Wait your turn</i> <i>Use your manners – please and thank you</i>	<i>Make healthy food choices</i> <i>Look after your money</i> <i>Use the canteen at the right time</i>
<i>Assembly</i>	<i>Enter and leave calmly and quietly</i> <i>Sit and stand at the right time</i> <i>Keep aisles and doorways clear</i>	<i>Stand proudly to sing the School Song and National Anthem</i> <i>Clap and respond sensibly</i> <i>Sit and stand leaving space for others</i>	<i>Clap to recognise the achievements of others</i> <i>Listen to and remember messages</i>
<i>Toilets</i>	<i>Stay away from the toilets when eating and playing</i> <i>Wash hands</i> <i>Flush the toilet</i> <i>Ask teacher permission</i>	<i>Use the toilets correctly</i> <i>Give other people their privacy</i> <i>Wait outside for friends</i> <i>Leave as soon as possible</i> <i>Leave the area clean and tidy</i>	<i>Be water wise and turn off the tap</i> <i>Report anything broken</i> <i>Use the toilets at recess and lunch</i>
<i>Excursions and Sport</i>	<i>Keep in sight of a teacher</i> <i>Line up sensibly</i> <i>Wait your turn</i> <i>Move on/off buses in single file</i>	<i>Participate actively</i> <i>Respect members of the public, drivers and other teams</i> <i>Speak politely to others</i>	<i>Wear the correct uniform with pride</i> <i>Behave in a way that sets a good example for my school</i> <i>Be prepared for the event</i>

You Can Do It! (YCDI!)

The *You Can Do It!* program has been in place at Turramurra North for several years. It has helped our students to develop their skills in being resilient, confident, persistent and organised learners who strive to get along well with others.



Students receive *Did It tokens*, in the colours of their sport house, for demonstrating positive behaviour. These contribute to the achievement of the school blue ribbons and a bronze, then silver, then gold badge. The highest recognition level is a blue badge and medal.

The Did It tokens are posted in collection boxes and are counted weekly by student House Captains as part of a whole school competition each term. At the end of each term, the winning house with the most Did It tokens takes part in a special surprise.

You Can Do It! awards are also presented to students demonstrating our Keys to Success at our school assemblies.

School Assemblies

Parents and carers are welcome to attend our school assemblies which are advertised in the school newsletter.

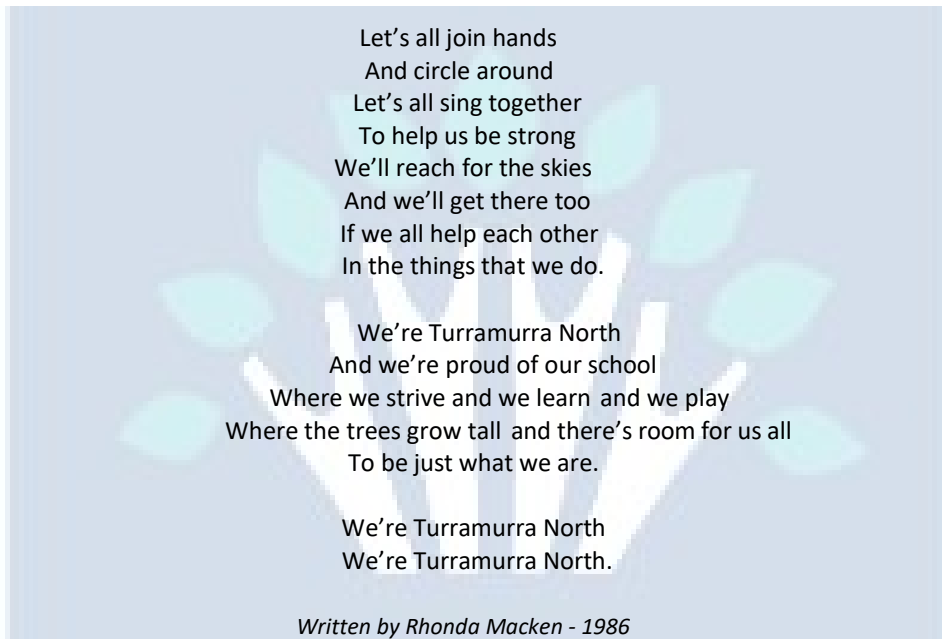
Assembly details:

- Fortnightly, class-led assemblies occur in the school hall
- Special event assemblies recognising events such as ANZAC Day, Student Leadership, Easter, Harmony Day, NAIDOC Day, Education Week, Remembrance Day, Christmas and other occasions are as part of the school's teaching and learning programs
- Presentation of 2 Merit Awards per class and 1 You Can Do It! Award per class – each fortnight
- Principal's Assembly – held once per term
- Presentation Day Assemblies – held annually

School Awards

◇ Cooperate with others ◇ Take pride in yourself and your ability ◇ Show respect to all people ◇		
	Turramurra North PUBLIC SCHOOL - 1914	EXPERIENCE TODAY INSPIRE TOMORROW
<h2>Merit Award</h2>		
Presented to _____ _____		
Teacher _____	Date ____/____/____	Principal _____
◇ Tell the Truth ◇ Do your best always—believe in yourself ◇ Be kind, caring and friendly ◇ Look for the positive in all people ◇		
◇ Take responsibility for your learning, your behaviour and your belongings ◇		

◇ Cooperate with others ◇ Take pride in yourself and your ability ◇ Show respect to all people ◇		
	Turramurra North PUBLIC SCHOOL - 1914	EXPERIENCE TODAY INSPIRE TOMORROW
<h2>You Can Do It Award</h2>		
Presented to _____ _____		
Teacher _____	Date ____/____/____	Principal Ms Verhagen
◇ Tell the Truth ◇ Do your best always—believe in yourself ◇ Be kind, caring and friendly ◇ Look for the positive in all people ◇		
◇ Take responsibility for your learning, your behaviour and your belongings ◇		



Teaching and Learning

Key Learning Areas (core curriculum)

Educational programs are developed by our teachers, based on the New South Wales Education Standards Authority (NESA) syllabus requirements. There are six Key Learning Areas. All students are provided with learning experiences according to their stage of development.

- Early Stage 1 – Kindergarten
- Stage 1 – Years 1 and 2
- Stage 2 – Years 3 and 4
- Stage 3 – Years 5 and 6

The Key Learning Areas are:

English

- Speaking and Listening
- Reading and Viewing
- Writing and Representing

Mathematics

- Space and Geometry
- Measurement and Geometry
- Statistics and Probability
- Numbers and Algebra
- Working Mathematically

Science and Technology

- Working Scientifically
- Design and Production
- Physical World
- Earth and Space
- Living World
- Material World
- Digital Technologies

Human Society and Its Environment

- History
- Geography

Creative Arts

- Visual Arts
- Music
- Dance
- Drama

Personal Development, Health and Physical Education

- Health, Wellbeing and Relationships
- Movements, Skills and Performance
- Health, Safe and Active Lifestyle

Assessment and Reporting

The assessment of student progress is a continuous process throughout the year, across all stages K-6. Point in time testing occurs and student work samples are recorded as part of the ongoing assessment process. These inform future teaching and differentiated learning opportunities, student feedback and reporting to parents/carers.

Semester 1 (Terms 1 and 2)

- Early in Term 1, all grades hold a parent evening to provide parents with information about their year's educational program, associated activities and expectations.
- Kindergarten students receive a written report following their Best Start starting school interviews which detail how parents/carers can support learning at home.
- Ongoing assessments in the Key Learning Areas
- Parent Teacher interviews are held with the class teacher at the end of Term 1. Information is communicated to enable parents/carers to make a booking online at www.schoolinterviews.com.au
- Students in Year 3 and Year 5 sit the online, state-wide National Assessment Program in Literacy and Numeracy (NAPLAN) Tests during May. Results are provided for parents/carers in Term 3.
- At the end of Semester 1, a written report is provided for parents and carers. This report relates to Semester 1 content and provides evidence of your child's achievement of outcomes and areas for further development, work habits and social skills.

Semester 2 (Terms 3 and 4)

- Ongoing assessments in the Key Learning Areas
- The Department of Education offers testing for students in Year 4 seeking Opportunity Class placement in Year 5 and for students in Year 6 seeking Selective High School placement.

- At the end of Semester 2, a written report is provided for parents and carers. This report relates to Semester 2 content and provides evidence of your child’s achievement of outcomes, progress and areas for future focus, including work habits and social skills.

Teachers are available to discuss student progress and matters of concern at any time during the year. We ask that appointments be made to ensure mutually convenient, uninterrupted discussion time. This may be done by emailing your child’s teacher or the school, by sending a note with your child or by phoning the office.

Homework

Completing homework is not compulsory but is encouraged. It is a valuable part of schooling. Homework is an opportunity for revising, extending and consolidating work done in class. It provides training for students in planning and organising time and develops a range of skills in identifying and using information resources. Additionally, homework establishes habits of study, concentration, time management and self-discipline.

As a guide:

Stage	Time allocated per day	Number of days per week
Kindy Home Reading	10 minutes	Teacher to advise
Year 1–2	10-15 minutes	4
Year 3–4	15-25 minutes	4
Year 5–6	30–40 minutes	4

Creative Arts Opportunities

FEAST

Fun Education After School Time (FEAST) caters for students from Years 1–6. Our specialist trained art teacher holds classes (max. of 16 children) once or twice a week from 3.00–4.30pm in the school’s art studio. Enrolment details are advertised in the newsletter and successful applicants are individually notified. The FEAST art program is a user pays initiative.

Band

Membership to the school band program is open to students from Years 3 - 6 by audition at the end of each year. New students to the school may audition at other times by arrangement. Rehearsals and tutorials are held each week. All band members commit to individual tuition, practising at home and caring for instruments on hire.

We have 3 bands (Training, Senior and Extension Band) which is one of the biggest extracurricular programs at our school. From Year 3 - 6, all students are invited to join the School Band program and learn a musical instrument. Instrument compatibility (dexterity and blow tests / instrument trials) occur in Year 2, (Term 4) with a written offer to join the Training Band and the recommended instrument. It is not expected that children undertake music tuition before joining the Band. Our band program is inclusive and a place in the Training Band is offered to all applicants.

A Band Director leads the bands in rehearsals at school. Our school bands perform at school events, community events and competitions which are held in school time and on weekends during the year. Many performance opportunities are available eg. ANZAC Day, school assemblies, music competitions, Education Week and other school functions. There is an annual band camp which members of the band are expected to attend.

The Band program is a user pays initiative. Parents/carers are responsible for the day to day running of the band program as a sub-committee of the P&C and involved in band organisation and administration.

Choir

A specialist music teacher is employed to work with all students delivering the music curriculum in our music classroom. In addition, we aim to develop choral skills through a varied singing program which increases in complexity throughout the year.

Our choirs are formed by a combination of auditions and self-nominations. Rehearsals occur before school and at lunch times. Our Senior Choir (students in Year 3-6) perform at a variety of functions leading up to their major performance as part of a massed choir at music festivals. Students in Years 1–2 can participate in the school's Junior Choir which performs at school assemblies and school events and in the local community. Both choirs have opportunities to represent our school. The choir program is a user pays initiative.

Dance

The school has a number of dance groups formed by a combination of auditions and self-nominations. The dance program aims to develop skills and enjoyment across varied programs. Each year auditions are held and dance groups are formed for special functions and performance opportunities at school, in dance festivals and in the community. Rehearsals occur before school and at lunch times. Dancers have opportunities to represent our school. The dance program is a user pays initiative.

Student Leadership Opportunities

At our school students learn how to lead. Leadership is a quality that all students are encouraged and supported to develop. These opportunities occur formally and informally and are integrated as a meaningful part of the school curriculum. This ensures that all students perceive themselves as leaders and have the opportunity and confidence to take on leadership roles from K-6. Leadership opportunities include, and are not limited to:

Assemblies

School assemblies occur on a fortnightly basis and involve Years K–6. Assemblies are student centered and provide opportunities for students to display particular talents, develop organisational skills, gain confidence in public speaking and addressing the student body, perform items as individuals, a class or a grade for their peers.

Our assemblies provide an opportunity for students to receive awards which recognise achievement and promoting excellence in all areas. Special assemblies are conducted for Easter, Christmas, ANZAC and Remembrance Day, Principal's Awards, Presentation Day and occasions featured as part of the school's annual program. Parents/carers, family and friends are welcome to attend class and special assemblies. Assembly dates are advertised in the school newsletter and our school calendar.

Public Speaking

This includes fortnightly assemblies led by students, class activities such as news and debating, public speaking competitions, grade activities and whole school activities.

Buddies

Our buddy program includes opportunities for our senior students to demonstrate leadership skills while supporting and working with our Kindergarten students at the start of the school year.

Student Representative Council (SRC)

2 elected representatives from each Year 2–6 class participate in the SRC each year. The representatives provide strong student voice in our school, regularly meeting to discuss school issues, initiatives and fundraising causes in the school and community. The organisation of SRC events such as themed Mufti days (involving the wearing of casual clothes rather than school uniform) are eagerly anticipated and supported by our SRC.

Senior Leadership Team

In Stage 3 (Year 5 and 6) the school offers a diverse range of Student Leadership opportunities for all students that includes participating in preparatory leadership programs, supporting school initiatives and representing the school and their fellow students at school and community events. Our Senior Student Leadership Team includes School Captains, Vice Captains and Prefects, House / Sports Captains, SRC Captains, Library Monitors, Band, Choir and Dance Captains. Our student leaders are inducted into their role at the start of each year and are presented with a leadership badge at our Student Leadership Assembly. They are our role models and are expected to act with care, courtesy and reliability at all times.

Sporting Opportunities

Class Sport and Fitness

Sport is an important part of the Personal Development, Health and Physical Education curriculum and our school promotes an active lifestyle. Classroom teachers and our specialist sport teacher deliver a comprehensive fitness and sport skills program for all students K-6, which caters for all ages, levels of ability and interest. Students in Years K-6 participate in a variety of physical education activities which include fundamental movement skills, fitness skills, gymnastics and dance with their class throughout the week. To enhance quality instruction, additional staff with expertise in particular sports are employed from time to time to provide specific skills eg. gymnastics, dance. Participating in sports with their class ensures students gain experiences in a wide range of different sports by the end of Year 6. Students wear their sports uniform on designated days during the week.

Hornsby Zone Inter-School Sport and School Sport

Hornsby Zone School Sport (HZSS) is organised through the Hornsby Zone and is played against other schools in the zone on a Friday. Students in Years 3-6 have the opportunity to participate in a selection process for various winter and summer sports. Selection is based on the selector's/ teachers' observations of the student's skills and abilities over the trials. Participation once selected, is dependent on attendance at training sessions and signing and adhering to a Player's Code of Conduct. The payment of HZSS fees is required to cover the cost of transport.

School Sport operates throughout the year utilising a variety of school-based sporting activities. Students not participating in the HZSS rotate between sports, ensuring a range of experiences and skill development each term.

Students wear their sports uniform or specific team uniform on designated days when participating in inter-school activities.

Annual School Sport Carnivals

Students, 8 years of age and above, are encouraged to participate in annual school carnivals for Cross Country, Athletics and Swimming. Following each of these events, a team is selected to represent the school at Zone and Area Carnivals. Younger students also participate in Cross Country and Athletics Carnivals with activities modified to suit.

The school has 4 sport houses, identified by different colours and each child (and any siblings) is allocated to one of these. A sport house competition, monitored by our student House Captains, occurs throughout the year and includes points accrued at each carnival. Sports updates are provided by our student leaders at assemblies to encourage house spirit, support of each other and enthusiastic participation.

<i>Sport Houses</i>
Flinders
Macquarie
Phillip
Sturt

Excursions and Incursions

Excursions and incursions, linked to class activities, are considered an important part of the school curriculum and extend student learning opportunities throughout the year. Parents/carers are informed of all excursion/incursion details in advance and are required to provide written consent and payment (via the term account). No child will be excluded from an excursion on financial grounds. Parents/carers who are experiencing difficulties are invited to discuss the matter with the Principal. School uniform is to be worn on excursions, unless otherwise advised.

Special Religious Education (SRE) and Special Education in Ethics (SEE)

Our school provides time for Special Religious Education (SRE) and Special Education in Ethics (SEE), with approved teachers for 30 minutes each Wednesday morning.

Our current classes are:

- SRE – Catholic and Combined Christian. To find out more go to: www.bbcatholic.org.au
- SEE – To find out more go to: www.primaryethics.com.au

Students who do not attend these classes are provided with alternate meaningful activities to complete during this time.

School Uniforms

The wearing of school uniform by all children is fully supported and endorsed by the Parents and Citizens Association of Turrumurra North Public School. It is school policy for students to wear the school hat. The school supports a *no hat - play in the shade* expectation. Students have a choice of clothing from a range of Turrumurra North uniform items. We ask that parents/carers support our uniform policy and ensure their child wears the correct uniform each day. Uniform requirements for students representing the school in the community or participating in excursions will be outlined to parents/carers prior to the event.

Uniform Shop

Our Uniform Shop is located on the school grounds and is staffed by a paid supervisor. It is open each Wednesday afternoon from 2:30 to 3:30pm for personal shopping. The Uniform Shop also offers convenient online ordering, via Munch Monitor.

To set up a Munch Monitor account, go to:

www.munchmonitor.com.au

School ID: turranorthps

Password: munch 2074

Orders are delivered as soon as possible to your child's class. All items of the school uniform are available from the uniform shop, except footwear. Prices are kept at an affordable level and preferred payment is by debit/credit card. Any parents/carers experiencing financial difficulties are invited to speak with the Principal for school assistance with the purchase of uniforms. For new students and families, uniform requirements are outlined at enrolment. Please contact the school with questions regarding the purchase of school uniforms.

Summer Uniform (generally worn in Terms 1 and 4)

School Uniform Options

- Dress
- Navy shorts (2 styles)
- White short sleeve shirts (2 styles with TNPS logo)
- TNPS hat with school logo
- Short navy socks, short white socks
- Black leather shoes

Sport Uniform Options

- Navy shorts microfibre with TNPS logo
- Navy skorts or track pants microfibre with TNPS logo
- White polo shirt with TNPS logo
- Short white socks
- TNPS hat with school logo
- Sport shoes (joggers, sneakers)

Winter Uniform (generally worn in Terms 2 and 3)

School Uniform Options

- Tunic
- White Shirts – long sleeve and short sleeve styles with TNPS logo
- Navy pants (2 styles)
- Navy fleece jacket or sloppy joe with TNPS logo
- Navy socks
- Navy tights
- Navy hat with TNPS logo
- Black leather shoes

Sport Uniform Options

- Navy microfibre shorts or microfibre track pants with TNPS logo
- White polo shirt with TNPS logo
- Navy fleece jacket or sloppy joe with TNPS logo
- Short white socks
- TNPS hat with school logo
- Sport shoes (joggers, sneakers)

Other items available for purchase at the Uniform Shop

- School backpack with TNPS logo
- Library and excursion bags with TNPS logo
- Rain jackets (navy blue)
- Scarves (navy blue)

Lost Property

Please label all student belongings with your child's full name to enable quick identification. A lost property basket is located just inside the entry to Block D.

Parent/Carer/Community Involvement

P&C (Parents and Citizens Association)

Parent/carer involvement in the life of our school is actively encouraged. All parents/carers are invited to be members of the P&C Association which meets once each term. The P&C provides a forum for discussion on school issues and matters of common interest. Sub-committees operate under the umbrella of the P&C and provide reports at meetings. On the advice of the principal and staff finance committees, the P&C ratifies budgets for a range of school programs and supports the resourcing of the key learning areas and major projects. Fundraising and social events are a strong focus of the P&C team.

Class Parent/Carer Representatives (Class Rep or Class Parent)

At the start of the school year, classroom teachers will outline the role and call for a class rep volunteer. The nominated parent representative liaises with the classroom teacher. The parent rep may also assist with the communication of activities, the organisation of class social events, support P&C fundraising events and welcome new families throughout the year.

Classroom Assistance

Class teachers will outline opportunities for parents and carers to support classroom programs and activities. Activities may include assisting with literacy and numeracy activities, working with small groups, supporting STEM activities etc.

Parents and carers assisting within the classroom or other learning spaces, and with class excursions must sign in at the school office on arrival. Under the direction of the classroom teacher, it is expected that student confidentiality will be maintained at all times.

Canteen

Our school canteen has full accreditation and supports the DoE's Healthy Schools Canteen Policy. The menu is comprehensive, nutritious and seasonal with careful consideration given to avoid foods typically causing food allergies.

The TNPS canteen is open each Wednesday, Thursday and Friday.

A canteen menu with price list is issued regularly through the school newsletter and is available on the school website. Online ordering is available via Munch Monitor. Lunch orders are collected and delivered to classrooms prior to the lunch bell. Students may also purchase in person at the canteen counter.

To set up a Munch Monitor account, go to:

www.munchmonitor.com.au

School ID: turranorthps

Password: munch 2074

Before and After School Care – NTOOSHC (North Turramurra Out of School Hours Care)

NTOOSHC operates before and after school. This service, located in the Blue Cottage on school grounds, is operated by the P&C Association. Entry is from the Bobbin Head Road gate. A full-time supervisor and part-time staff are employed to manage the centre and provide an engaging program and relaxed atmosphere for children. Vacation care is also provided.

Information regarding enrolment and fees may be obtained by phoning 0466 786 144.

Email: ntooshc@gmail.com

Website: www.ntoosh.com.au

TIME	ACTIVITY
7:00am – 8:55am	Before school care
2:55 – 6:30pm	After School Care

Grounds

The grounds committee is a sub committee of the P&C. Our school is recognised for its beautiful, expansive grounds providing an outstanding environment in which to learn and work. An active group of parents/carers support the maintenance of the school grounds, promote environmental awareness and organise regular working bees throughout the year.

Transport

Bikes and Scooters

The DoE and NSW Centre for Roads and Maritime Services (RMS) recommend that children under ten years of age should cycle in a safe place off the road and away from vehicles and driveways. Parents/carers need to actively guide and supervise children riding bicycles up to ten years of age. It is for these reasons that the school discourages children in Years K-3 from riding bikes to school. Children in Years 4-6 may ride, at the discretion of parents. Children should know and observe all road rules. The wheeling of bikes and scooters in the school playground and footpaths and at the school gates is expected for the safety of the whole community. Safety helmets are compulsory. Scooter and bike racks are located near the junior toilet block.

Travel by Bus

Our school is not serviced by school buses. Public bus stops are located on Bobbin Head Rd. Free bus travel is currently available to all students who live more than 1.6km in a direct distance from the school or 2.3km walking distance. Applications can be made at www.transportnsw.info/school-students for a School Opal card. Details of conditions for eligibility and information forms are available from the school office.

Travel by Car

Parents/carers who drive children to and from school are requested to observe all signs and road rules and take particular care during the busy start and end of the school day. Parking within the grounds is restricted to staff and deliveries only. Access to disabled parking spaces can be discussed with the principal.

The pick-up and drop off zone is located on Bobbin Head Rd. It is located at the main entry and exit gate to ensure the swift but safe arrival and exit of students. Drivers must always remain with their car. Parking is not permitted in the No Stopping zone, near the pedestrian crossing or bus zone. Cars are to continue moving forward when using the zone to maintain the traffic flow.

Financial Matters

Payments and Contributions

Parents and carers receive a termly overview outlining all permissions and payments required for that term. Payments to cover the cost of excursions, events and school resources can be made via the school website. To access the school payment system, click on the Make a Payment tab to pay by debit or with a credit card. Alternately, you can contact the school directly to pay by EFTPOS. All statements of accounts are sent via email and will be due for payment in the first few weeks of each term. Please ensure your email address is up to date for all correspondence.

All students are provided with a stationery list outlining items to be purchased for the following school year.

Notes and Money

Students may return permission notes to their classroom teacher. Any money received is processed via the school office for processing.

